

Excursion Information for Parents

Year 5/6 Girls Basketball

Dear families

The following details relate to an educational excursion to **Tuggeranong Basketball Stadium** which is being organised for selected students from years 5 & 6.

Purpose of excursion: selected students to represent Farrer PS in the Sue Geh Cup, one of Basketball ACT's school's competitions.

Dates/time: Thursday 31 June 2023 (**Please note: this day coincides with a SHFPACT workshop being run at school for children in Year 5**)

Approximately 8.30am – 2.30pm (times will be confirmed once the draw is released).

Activities: Basketball games against other year 5/6 girls' teams from southside schools

Clothing and equipment:

- A school basketball / sports shirt will be provided.
- Children are required to wear appropriate sports attire and shoes.
- We ask that children bring a fruit / vegetable break, lunch, snacks and a water bottle.

Transport: Parents will need to transport their child to and from this event.

It is the responsibility of the driver to ensure that he/she carries the required driver's licence, that the vehicle is registered and insured, is roadworthy, and the number of passengers does not exceed the seat belt provision of the vehicle.

Group Size: 10

Staff attending: Kylie Munn

Cost: \$23

The school has made every effort to keep cost for this excursion at a minimum level. If necessary, parents or students can confidentially discuss support to meet the cost of the excursion with the Principal.

Please contact the front office if you would like to speak with the Principal.

Notes and money to Farrer front office by: Friday 25 August 2023

Excursion risk assessment: available on request at the front office.

Contingency: this is an indoor event and will not be affected by weather. However, if for any reason it is postponed, a message will be sent out to all participants.

Behavioural expectations Children need to apply school expectations by being safe, respectful, responsible learners during this experience.

Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.

If students choose to engage in behaviours which are considered inappropriate and harmful to others, parents/carers may be contacted and asked to collect their child from the excursion.

Kind regards,

Brett Maron
3 August 2023

Excursion Permission Note for Parents

Year 5/6 Girls Basketball

I give permission for my child _____ in year _____ to attend the Farrer Primary School excursion to **Tuggeranong Basketball Stadium** on **Thursday 31 August 2023** for the **year 5/6 girls' basketball gala day**. I understand I **need to organise transport to and from the event** and other details as outlined in the Excursion Information for Parents (including contingency plans).

I agree to my child participating in the activities associated with this excursion mentioned previously. I have discussed with my child the need for expected behaviour on this excursion. I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the associated costs. I have provided to the school all medical information relevant to my child attending this excursion.

I agree that my child will be under the authority of the school for the duration of the excursion and that the school is authorised to return my child to school or home at my expense if the school considers that circumstances warrant such action. I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.

The [Medical Information and consent](#) form only needs to be completed once/year prior to the first excursion unless there are changes to the details on this form. Are there any changes to this form?

Yes ☐ No ☐

If yes, an updated *Medical Information and Consent Form* is required to be completed (available through the front office).

Will your child require medication to be administered during the excursion (e.g. allergy medication, pain relief)?

Yes ☐ No ☐

If yes, please complete a *Medication Authorisation and Administration Record* (available through the front office).

Is there any additional information you need to provide to support your child's participation in this excursion?

Yes ☐ No ☐

If yes, please provide these details

Please provide the following information:

Medicare No:		Private Health Fund:		Membership No	
Ambulance Fund: Parents are responsible for ambulance costs outside the ACT.					

Name of Parent/Carer: (please print) _____

Signature: _____ Date: _____

Payment information

Tick Payment Type for the amount of \$23.00

Student name: _____

1. ☐ Cash

2. ☐ **QUICKWEB (preferred payment method)** by going to **Farrer Primary School's Website**

click on the **PAYMENT TAB**, you will be redirected to our Westpac Bank account- this is a secure page.

Enter the following information when requested.

Fee Code: 5/6gbball

3. ☐ EFTPOS at front office

Front office use only

Date payment was completed: _____

Staff member: _____

If you fill in this form, your personal information and that of your child will be collected and handled by the ACT Education Directorate (EDU). This information is necessary for us to manage student participation in excursions and support the welfare and safety of your child. If you do not consent to supply us with this information your child will be unable to participate in the excursion. Normally, we will not use or disclose this information for another purpose, without your consent, unless you would reasonably expect us to use or disclose the information for a related purpose. Normally we only share information with school staff and, where necessary, parents or volunteers assisting with the excursion to appropriately and effectively manage the excursion. The Directorate has a privacy policy that explains how we handle personal information, including how we handle privacy complaints. The policy is available on the Directorate's website (www.det.act.gov.au) on the About Us page.