

Excursion Information for Parents

Year 3/4 Tennis Day - Todd Woodbridge Cup

Dear Year 3/4 families

The following details relate to an educational excursion for a Year 3/4 tennis gala day to be held at Canberra Grammar School.

Purpose of excursion: To extend children's current PE studies, selected students will represent Farrer PS in the Todd Woodbridge Cup tennis tournament.

Dates/time: Friday 15 September 2023
Arrive by 9am for a 9.30am start

Activities: Doubles and mixed doubles tennis matches against other year 3/4 teams from southside schools.

Clothing and equipment:

- Farrer Primary School uniform shirt and shorts / skirt / leggings.
- Appropriate sports shoes to play tennis in.
- Fruit / vegetable break, lunch, snacks and a water bottle.

Please note - school racquets will be used on the day. Children do not need to bring racquets from home.

Transport: Parents will need to transport their child to and from this event.

It is the responsibility of the driver to ensure that he/she carries the required driver's licence, that the vehicle is registered and insured, is roadworthy, and the number of passengers does not exceed the seat belt provision of the vehicle.

Group Size: 24

Staff attending: Brett Maron

Cost: NIL

Notes to Farrer front office by: Friday 8 September 2023

Excursion risk assessment: available on request at the front office.

Contingency: if the event is postponed due to the weather (or any other reason), a message will be sent to families of participating students through SAS.

Behavioural expectations Children need to apply school expectations by being safe, respectful, responsible learners during this experience.

Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.

If students choose to engage in behaviours which are considered inappropriate and harmful to others, parents/carers may be contacted and asked to collect their child from the excursion.

Kind regards,

Brett Maron

17 August 2023

Excursion Permission Note for Parents

Year 3/4 Tennis Day - Todd Woodbridge Cup

I give permission for my child _____ in year _____ to attend the Yr 3/4 Tennis Day – Todd Woodbridge Cup at Canberra Grammar School on **Friday 15 September 2023**. I understand **I need to organise to transport my child to and from the event** and other details as outlined in the Excursion Information for Parents (including contingency plans).

I agree to my child participating in the activities associated with this excursion mentioned previously. I have discussed with my child the need for expected behaviour on this excursion. I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the associated costs. I have provided to the school all medical information relevant to my child attending this excursion.

I agree that my child will be under the authority of the school for the duration of the excursion and that the school is authorised to return my child to school or home at my expense if the school considers that circumstances warrant such action. I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.

The [Medical Information and consent](#) form only needs to be completed once/year prior to the first excursion unless there are changes to the details on this form. Are there any changes to this form?

Yes ☐ No ☐

If yes, an updated *Medical Information and Consent Form* is required to be completed (available through the front office).

Will your child require medication to be administered during the excursion (e.g. allergy medication, pain relief)?

Yes ☐ No ☐

If yes, please complete a *Medication Authorisation and Administration Record* (available through the front office).

Is there any additional information you need to provide to support your child's participation in this excursion?

Yes ☐ No ☐

If yes, please provide these details

Please provide the following information:

Medicare No:		Private Health Fund:		Membership No	
Ambulance Fund: Parents are responsible for ambulance costs outside the ACT.					

Name of Parent/Carer: (please print) _____

Signature: _____ Date: _____