

Year 6 Melrose High School transition visit

Dear Year 6 families,

Melrose High School would like to invite your child/ren to a transition activity day. The children will have the opportunity to meet Peer Support Leaders, develop an understanding of Melrose High School, meet staff and develop new friendships with other incoming students. Year 9 Peer Support Leaders will facilitate activities throughout the day with the guidance of Melrose High School staff members.

Dates/time	Wednesday 6 December 2023
Purpose of excursion	Transition visit in preparation for the 2024 school year.
Transport	We ask that parents please transport their child/ren to and from this event. <i>It is the responsibility of the driver to ensure that he/she carries the required driver's licence, that the vehicle is registered and insured, is roadworthy, and the number of passengers does not exceed the seat belt provision of the vehicle.</i>
Attending Staff	Farrer Primary School staff
What to bring	Recess and a water bottle. A sausage sizzle will be provided for lunch.
What to wear	Students are to wear their Farrer Primary School uniform on the day, including a hat.
Cost	There is no cost associated with this experience.
Return notes & payment	Monday 4 December 2023

A risk assessment has been prepared and is available at the front office upon request.

The school has made every effort to keep cost for this excursion at a minimum level. If necessary, parents or students can confidentially discuss support to meet the cost of the excursion with the School Executive or Business Manager. Please contact the front office if you would like to speak with School Executive or Business Manager.

Behavioural expectations – All students whilst on excursion will be required to demonstrate Farrer's ALL SETTINGS PBL expectations

Be SAFE	Be RESPECTFUL	Be RESPONSIBLE	Be a LEARNER
<i>We care for each other</i>	<i>We follow staff instructions</i>	<i>We own our behaviour</i>	<i>We take part in learning</i>
<i>We stay in bounds</i>	<i>We speak kindly</i>	<i>We are in the right place at the right time</i>	<i>We do our best</i>
<i>We safe hands, feet and bodies</i>	<i>We take turns</i>	<i>We ask for staff help when needed</i>	<i>We are prepared</i>
<i>We walk up and down stairs</i>	<i>We care for equipment and environment</i>	<i>We are waste and water wise</i>	<i>We respect everyone's right to learn</i>
	<i>We play by agreed rules</i>		<i>We represent our school with pride</i>

Mariana Fuenzalida
A/g Deputy Principal

16 November 2023

TO PLEASE BE RETURNED TO SCHOOL

Year 6 Melrose High School transition visit

I give permission for my child _____ in class 6UM to attend the Year 6 Melrose High School transition visit on Wednesday 6 December 2023.

- ☐ I understand I need to make travel arrangements for my child to and from Melrose High School.
- ☐ I have completed the school 2023 Medical Information and Consent Form (please contact the front office if any details have changed).

In case of emergency

Name of parent / guardian to contact: *(please print)* _____

Contact number on 6 December 2023: _____

Name of Parent / guardian: _____

Parent/ guardian Signature: _____

Date: _____

Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, willful or disobedient behaviour.

If students choose to engage in behaviours which are considered inappropriate and harmful to others, they will be returned to their homes and the costs involved will be the responsibility of the parents.

The ACT Education Directorate does not provide any insurance cover for injury, disease or illness to students resulting from school activities or school-organised excursions. Claims for compensation are met where there is a legal liability to do so. Liability is not automatic and depends on the circumstances in which any injury, disease or illness was sustained.

As there is no automatic insurance cover for personal injury if your child is injured at school or during a school organised activity/excursion you should therefore consider whether taking out personal insurance cover for your child is warranted.

This insurance might cover contingencies including medical/hospital expenses, ambulance transport outside the ACT, and cancellation of transport/accommodation or loss of/damage to luggage.

*The ACT Ambulance Service provides free ambulance transport for students who are injured or suddenly become ill at school or during an approved school organised activity **within the ACT***